

SCHEDULE "A" – APPLICATION FOR SUBDIVISION APPROVAL

APPLICATION FOR SUBDIVISION APPROVAL

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SCHEDULE "B" – LOT SIZE REQUIREMENTS

TYPE OF LOT	DIMENSIONAL REQUIREMENTS	
	Frontage	Area
Lots not serviced by central water and sewer services	6 metres (19.7 feet)	2694 square metres (29,000 square feet) having dimensions that would permit the lot to contain a 30 metre (98.4 foot) diameter circle within its boundaries
A lot of this type, any part of which is within 22 metres (72.2 feet) of a watercourse requires a minimum area of 3,716 square metres (40,000 square feet) and dimensions that would permit it to contain a 45 metre (147.6 foot) diameter circle within its boundaries.		
Lots serviced only by a central water system	6 metres (19.7 feet)	2694 square metres (29,000 square feet) having dimensions that would permit the lot to contain a 30 metre (98.4 foot) diameter circle within its boundaries
A lot of this type, any part of which is within 22 metres (72.2 feet) of a watercourse requires a minimum area of 3,716 square metres (40,000 square feet) and dimensions that would permit it to contain a 45 metre (147.6 foot) diameter circle within its boundaries		
Lots serviced only by a central sewer service	22 metres (72.2 feet)	929 square metres (10,000 square feet) having dimensions that would permit it to contain a 15 metre (49.2) foot diameter circle
Lots serviced with both central water and sewer services	15 metres (49.2 feet)	465 square metres (5,005.3 square feet) having dimensions that would permit it to contain a 15 metre (49.2) foot diameter circle

Schedule "C" Notice of Approval of a Plan of Subdivision in Accordance with Subsections 110(4) and 110(5) of the *Planning Act*

File Reference Number: _____
 Registry of Deeds Stamp: _____
 Name of the Owner(s): _____
 Name of Subdivision: _____
 Location: _____
 Date of Approval: _____ For Lot(s): _____
 Surveyor: _____ Date of Plan: _____

DATED THIS _____ DAY OF _____

MUNICIPAL DEVELOPMENT OFFICER

Plan of Subdivision Filed in the Registry of Deeds as Plan #:

DATED THIS _____ DAY OF _____

- This plan of subdivision also contains information regarding the lots approved on this plan with respect to one or more of the following:
1. The lots' eligibility for on-site sewage disposal systems.
 2. The availability of public sewer and water systems.
 3. Information indicating whether or not the lots abut a public street or highway.

SCHEDULE "D" APPLICATION FOR REPEAL OF A SUBDIVISION

PLAN OF SUBDIVISION: <input type="checkbox"/>	FILE NUMBER:
------------------------------------------------------	---------------------

INFORMATION RELATED TO THE APPLICANT:	
Name of Land Owner(s):	Phone:
Address of Land Owner(s):	Postal Code:
Documents to be Returned to:	
Correspondence to be Directed to:	

INFORMATION RELATED TO THE SUBDIVISION SOUGHT TO BE REPEALED:					
Name of Applicant for Subdivision Approval:					
Location:	Municipality:				
This Subdivision Was Approved On The _____ Day Of _____ As Filed In The Registry Of Deeds At _____ In The Municipality Of _____ as # _____.					
Lot(s) # _____ Was/Were Approved And Repeal Is Sought For Approval Of Lot(s) # _____.					
Registration Fee Submitted:	<table style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">Yes</td> <td style="width: 20px; border-left: 1px solid black;"></td> <td style="width: 20px; text-align: center;">No</td> <td style="width: 20px; border-left: 1px solid black;"></td> </tr> </table>	Yes		No	
Yes		No			

CERTIFICATION OF FACTS:
(Reasons For Appeal – If More Space is Required, Attach Additional Sheet)

APPLICATION FOR REPEAL OF A SUBDIVISION

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OWNER'S CERTIFICATE:	
I certify that the information in this application is true and complete, that I am applying for repeal of this subdivision with full knowledge and consent of all persons with legal interest, including mortgages, in the lands affected by the repeal and that these persons have co-signed this application.	
Signature of Owner or Agent:	Date:
Co-Signer:	Date:

SCHEDULE "E" REPEAL OF A SUBDIVISION

PLAN OF SUBDIVISION:

Name of Owner(s):

Name of Subdivision:

Location:

Date of Approval of the Subdivision:

Being Registration #: _____ at the Registry of Deeds.

THIS SUBDIVISION IS REPEALED

Entire Plan:

Or Only Lot #:

Dated At:

In The County of:

Province of Nova Scotia, This _____ Day _____ of _____, 20____.

Development Officer

PLEASE NOTE: Any lots or parcels created by this repeal may not be eligible for development.

SCHEDULE “F-1” Letter of Undertaking - Owner

Confirmation of Commitment by Owner

Whereas the Planning Act, RSNS, Chapter 46, hereinafter referred to as the Act applies to the subdivision of land:

And Whereas professional engineers are required by their statutes, regulations and by-laws to ensure the general public of competent standards and ethical conduct in the design of roads;

And Whereas Parts C and D of the Subdivision By-law made pursuant to the Act, requires the professional engineer to design roads in conformance with minimum standards of the Municipality with sufficient drawings and documents to show these standards have been met;

And Whereas Parts C and D of the Subdivision By-law requires that these roads be inspected at interval appropriate to the stage of construction to determine general compliance with the design drawings accepted by the Municipality and all revisions thereto;

I, the subdivider, submit this Letter of Undertaking:

To: The Development Officer
Eastern District Planning Commission
606 Reeves Street, Unit #3
Port Hawkesbury, NS B9A 2R7

Date:

Dear

Re: Location of Subdivision File Number

The undersigned has retained a Professional Engineer to undertake, as required in Sections C and D of the Subdivision By-law, the Field Review of Road Construction and have attached to this Letter of Undertaking, the Field Review of Construction Inspection Commitment Certificate completed by said Professional Engineer.

I therefore appoint _____ as the Professional Engineer to coordinate the Field Review of Road Construction.

I will notify the Development Officer if the Professional Engineer coordinating the Field Review of Road Construction is terminated at any time during the construction and shall retain another Professional Engineer immediately so that the Field Review of Road Construction will continue uninterrupted.

Name

Signature

Address

Telephone Fax

Schedule "F-2": Letter of Undertaking - Engineer***Field Review of Construction Inspection Commitment Certificate***

Whereas the *Planning Act*, RSNS, Chapter 46, hereinafter referred to as the *Act* applies to the subdivision of land:

And Whereas professional engineers are required by their statutes, regulations and by-laws to ensure the general public of competent standards and ethical conduct in the design of roads;

And Whereas Parts C and D of the Subdivision By-law made pursuant to the *Act*, requires the professional engineer to design roads in conformance with minimum standards of the Municipality with sufficient drawings and documents to show these standards have been met;

And Whereas Parts C and D of the Subdivision By-law requires that these roads be inspected at interval appropriate to the stage of construction to determine general compliance with the design drawings accepted by the Municipality and all revisions thereto;

To: The Development Officer
Eastern District Planning Commission
606 Reeves Street, Unit #3
Port Hawkesbury, NS B9A 2R7

Date:

Dear

Re:

Location of Subdivision File Number

This is to advise that I am the Professional Engineer retained by the subdivider as prime consultant to coordinate the Field Review of Road Construction for the above referenced project. I hereby certify as professional engineer and prime consultant for this project that I will coordinate and perform the Field Review of Road Construction.

I also certify that: 1) I will coordinate the review of plans and drawings; 2) I will coordinate the review of any changes to the design documents; and 3) I will complete the Certification of Field Review of Road Construction and return it to the Development Officer prior to receiving Final Subdivision Approval.

Please be advised that I may delegate some or all of my duties associated with the coordination of the Field Review of Road Construction to another person employed by me or my firm where it is consistent with prudent professional practice to do so. The functions will however be performed under my supervision in accordance with the *Engineering Profession Act*.

The undersigned undertakes to notify the Development Officer in writing as soon as practical, but not later than 72 hours, if the contract for the Field Review of Road Construction is terminated at any time during the construction.

Name Signature

Print Name of Firm or Company

Address

Postal Code

Telephone Fax Seal

Schedule "G": Certification of Field Review of Road Construction

Note: this letter must be signed by a Professional Engineer in accordance with Provincial Legislation and must be submitted after completion of the road but prior to Final Subdivision Approval is granted.

To: The Development Officer
Eastern District Planning Commission
606 Reeves Street, Unit #3
Port Hawkesbury, NS B9A 2R7

Date:

Dear

Re:

Location of Subdivision File Number

I hereby certify that I have fulfilled my obligations for Field Review of Road Construction as defined in the Letter of Undertaking and the Inspection Commitment Certificate, and advise that I have reviewed the works at intervals appropriate, to determine general compliance with the design and all revisions thereto as accepted by the Development Officer.

Name Signature

Print Name of Firm or Company

Address

Postal Code

Telephone Fax Seal

