

Eastern District Planning Commission
Thursday, March 25, 2021
Minutes

PRESENT: Warden Amanda Mombourquette, Chair (video conference)
Councillor Alfred Poirier, Vice-Chair
Councillor Jason Aucoin
Mayor Laurie Boucher
Warden Laurie Cranton (video conference)
Councillor Mary Farrell
Councillor Bill MacFarlane
Councillor Mark MacIver
Councillor Perla MacLeod
Councillor Harris McNamara
Warden Bruce Morrison
Councillor Shawn Samson
Mr. Terry Doyle, Advisor
Mr. Jeffery Lawrence, Advisor
Mr. Keith MacDonald, Advisor (video conference)
Ms. Leanne MacEachen, Advisor
Mr. Don Marchand, Advisor (video conference)

STAFF: Mr. John Bain, Director
Ms. Tammy MacLellan

REGRETS: Mr. Glenn Horne, Advisor

1.0 Call to Order:

Warden Amanda Mombourquette called the meeting to order at 1:00 p.m.

2.0 Items Added to the Agenda:

- Personnel Committee Appointments
- FOIPOP request – Cheticamp
- Nova Landing Phase II Application

Motion to approve the agenda as amended. Moved by Councillor Bill MacFarlane, seconded by Councillor Mary Farrell. **Motion carried.**

3.0 Review of Minutes:

The Board reviewed the minutes of January 14, 2021.

Motion to approve the minutes as presented. Moved by Warden Laurie Cranton, seconded by Councillor Perla MacLeod. **Motion carried.**

4.0 Director's Report:

1.1 Personnel Committee Recommendations

The Personnel Committee met prior to the board meeting to discuss staff merit increases. Mr. John Bain presented salary scales to the Board for their review. A recommendation was made by the Personnel Committee to accept the merit increases of staff and salary scales.

Motion to accept the salary scales and merit increases of staff as per the recommendation of the Personnel Committee. Moved by Councillor Bill MacFarlane, seconded by Councillor Shawn Samson. **Motion carried.**

1.2 Personnel – Lee Ann Martin

The Commission hired Lee Ann Martin, Planner, who will start work on April 19, 2021.

1.3 Town of Antigonish – Inter-Municipal Service Agreement

The Town of Antigonish has requested to become a permanent member of the Planning Commission. The proposed Inter-Municipal Services Agreement was reviewed by Inverness County's Manager, Legal and Governance; providing comments and concerns about fire inspection services, financial contribution, indemnifications and commission assets. Based on these comments, Mr. John Bain amended the Inter-Municipal Services Agreement and reviewed these issues with the board.

Mr. John Bain made the recommendation to approve the proposed Inter-Municipal Services Agreement regarding the inclusion of the Town of Antigonish as a regular member of the Eastern District Planning Commission to the Councils of the member units, such agreement to replace in its entirety the current Inter-Municipal Services Agreement dated July 1, 2018.

Motion to accept the agreement as presented. Moved by Warden Bruce Morrison, seconded by Councillor Mark MacIver. **Motion carried.**

Staff Activity:

Staff Activity – Major Projects, Plan Amendments, Rezoning, Policy Changes and Miscellaneous Projects were reviewed.

Motion to accept the Director's Report as presented. Moved by Councillor Mark MacIver, seconded by Councillor Laurie Cranton. **Motion carried.**

5.0 Correspondence and Documentation:

Correspondence and Documentation were reviewed.

6.0 Discussion – Items added to the Agenda:

- **Personnel Committee Appointments**

Motion to appoint Warden Amanda Mombourquette, Councillor Mary Farrell and Councillor Alfred Poirier for Personnel Committee. Moved by Councillor Jason Aucoin, seconded by Councillor Laurie Cranton. **Motion carried.**

- **FOIPOP request – Cheticamp**

Reviewed above - Staff Activity

- **Nova Landing Phase II Application**

Reviewed above - Staff Activity

7.0 Next Meeting Date:

Next meeting scheduled on May 27, 2021, at 1:00 p.m.

8.0 Adjournment:

Motion to adjourn meeting. Moved by Warden Bruce Morrison, seconded by Councillor Mark MacIver. **Motion carried.**

Meeting adjourned at 1:24 p.m.



Warden Amanda Mombourquette
Chair



Tammy MacLellan
Recorder