

Eastern District Planning Commission
Thursday, March 12, 2020
Minutes

PRESENT: Mayor Laurie Boucher, Chair
Warden Brian Marchand, Deputy-Chair
Councillor Trevor Boudreau
Councillor Neil Corbett
Councillor Mark MacIver
Councillor Perla MacLeod
Warden Bruce Morrison
Deputy Warden Alfred Poirier
Mr. Terry Doyle, Advisor
Ms. Leanne MacEachen, Advisor

STAFF: Mr. John Bain, Director
Mrs. Tammy MacLellan

REGRETS: Councillor William Cormier
Councillor John Dowling
Councillor Bill MacFarlane
Councillor Jason MacLean
Mr. Glenn Horne, Advisor
Mr. Jeffery Lawrence, Advisor
Mr. Keith MacDonald, Advisor
Mr. Don Marchand, Advisor

1.0 Call to Order:

Mayor Laurie Boucher called the meeting to order at 1:00 p.m.

2.0 Items Added to the Agenda:

- There were no items added to the agenda.

Motion to approve the agenda. Moved by Councillor Perla MacLeod, seconded by Councillor Neil Corbett. **Motion carried.**

3.0 Review of Minutes:

The Board reviewed the minutes of January 9, 2020.

Motion to approve the minutes. Moved by Councillor Mark MacIver, seconded by Councillor Neil Corbett. **Motion carried.**

4.0 Director's Report:

1.1 Personnel Committee Recommendations

The Personnel Committee met prior to the board meeting to discuss staff evaluations and merit increases. Mr. John Bain presented salary scales to the

Board for their review. A recommendation was made by the Personnel Committee to accept the merit increases of staff and salary scales.

A proposal to add another group to the salary scale, "Group E" for managers, was reviewed. The Personnel Committee did not recommend "Group E"; it will be tabled to the May board meeting. Mr. John Bain will distribute a job description and organizational chart at that time.

Motion to accept the salary scales and merit increases of staff, excluding the "Group E" managers scale. Moved by Warden Bruce Morrison, seconded by Warden Brian Marchand. **Motion carried.**

1.2 Personnel

The Commission hired Lewis Pope, Planner, who started work on March 2, 2020. He will begin work with Alex Dunphy on the Baddeck and Inverness Plan reviews.

1.3 Bill 58 Regarding Minimum Planning Requirements

Mr. Bain received correspondence on Bill 58. He met with staff of the Department of Municipal Affairs to discuss items under the Regulatory Modernization Pilot Project. Funding from the Province was one of the concerns raised. Informally, the Province is considering 50% cost sharing at the end of the process, if specific guidelines are met. The Province is reviewing a joint municipal planning strategy land-use by-law to be adopted by municipalities. Once details are provided to the Commission, Mr. Bain will present to each council.

1.4 In-camera: Buteau v. Eastern District Planning Commission et.al.

Motion that the meeting proceed to in camera session at 1:17 p.m. Moved by Warden Bruce Morrison, seconded by Councillor Neil Corbett. **Motion passed.**

Motion that the meeting come out of in camera session at 1:32 p.m. Moved by Warden Brian Marchand, seconded by Deputy Warden Alfred Poirier. **Motion passed.**

Staff Activity:

Major Projects and Processes, Amendments, Policy Changes, Miscellaneous Projects, Rezoning, Agreements and Zone Amendments were reviewed.

Motion to approve the Director's Report as presented. Moved by Deputy Warden Alfred Poirier, seconded by Councillor Neil Corbett. **Motion carried.**

5.0 Correspondence and Documentation:

Correspondence and documentation were reviewed.

Correspondence from the Nova Scotia Building Advisory Committee was reviewed re: hearing on February 25, 2020, accessibility rules for the operating controls (light switches) in a single family dwelling located at 17 Triton Brook Court, Fairmont, NS.

6.0 Discussion – Items added to the Agenda:

There were no items added to the agenda.

7.0 Next Meeting Date:

Next meeting scheduled on May 28, 2020, at 1:00 p.m.

8.0 Adjournment:

Motion to adjourn. Moved by Warden Bruce Morrison, seconded by Councillor Trevor Boudreau. **Motion carried.**

Meeting adjourned at 1:45 p.m.



Mayor Laurie Boucher
Chair



Tammy MacLellan
Recorder